**TITLE OF YOUR PAPER: ICIS 2021 FULL PAPER TEMPLATE (CENTERED, TIMES NEW ROMAN (BOLD) 14 PT)**

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**Abstract**: The abstract (approximately 150 to 250 words) should briefly describe the background, methods, results and conclusions of your research. It should be written in a single paragraph using single line spacing, Times New Roman, font size 10, justify and A4 format. Do not include reference citations in the abstract.

**Keywords**: Keyword1, Keyword2, Keyword3 (maximum of five subject keywords, in alphabetical order, each keyword should not contain more than two compound words)

**INTRODUCTION**

It is expected that authors will submit carefully written and proofread material. Full versions of accepted papers will be published in the Chapter in Book with ISBN number. The USB Flash Drive contains this publication will be distributed upon registration. Please use British English only. The maximum page length should be 8 pages, including text, tables, figures and references.

 State the background, a short literature survey and objective(s) in Introduction section. Use the international system of units (SI). Technical terms should be explained unless they may be considered to be known to the conference community. State the corresponding author. The manuscript should at least contain Introduction, Method, Results and Discussion, Conclusion and References.

**PAPER FORMAT**

Paper must be prepared on A4 size (210297 mm) with 1 inch margins left, right, top and bottom. The submission file is in Microsoft Word/Open Office document file format. Prepare text in a single column and use font type Times New Roman, size 12 pt. All text paragraphs should be single spaced, with first line indented by 10 mm. No spaces should be placed between paragraphs. Do not underline email addresses or URLs and do not typeset them in blue color. Do not include page numbers and running heads. All section titles must be First Letter Capitalized. Citation and references must follow the APA Style.

**Emphasis and Special Types**

Italics should be used for emphasizing words or phrase in running text, but do not format entire paragraphs in italics.

**Tables and Figures**

The tables and figures should be numbered consecutively. Figures and tables haven't cited in the text should not be presented. Figures and tables should be placed close after their first reference in the text. All figures, tables, formulas, etc. must be within the margin. The tables and figures should be one line of space above and one line of space below before the text continues.

***Table Formats***

Use the table function to create and format tables. Do not use the space bar or multiple tabs to separate columns and do not use Excel to create tables as this can cause problems when converting your table into the typesetting program and others format.

***Table Captions***

Table captions begin with the term Table in bold type, followed by the table number, also in bold type. Table captions should be centred above the table. The following is the example for Table 1.

Table 1: Title of the table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Rauracis |  |  | Latobrigis |  |
| Year |  | Tulingis | *m* | *1 SD* |
| 2 |  | 5 | 0.75 | 0.41 |
| 3 |  | 6 | 0.62 | 0.23 |
| 4 |  | 16 | 0.89 | 0.52 |
| 5 |  | 7 | 1.24 | 0.36 |

*m* mean, *1 SD* standard deviation

*Source*: Author (2018); Malaysia National Review (2017)

***Figure Formats***

Graphic and diagrams should be saved as EPS (encapsulated postscript) files with the fonts embedded, Microsoft Office files (excel or PowerPoint) can be submitted in the original format (xls, xlsx, ppt, pptx). Scanned graphics in TIFF format should have minimum resolutions of 1200 dpi. Photos or drawings with fine shading should be saved as TIFF with a minimum resolution of 300 dpi.

A combination of halftone and line art (e.g. Photos, containing line drawing or extensive lettering, color diagrams, etc.) should be saved as TIFF with a minimum resolution of 600 dpi. The following is the example for Figure 1.



Figure 1: Title of the figure

***Figure Captions***

Figure captions begin with the term Fig. in bold type, followed by the figure number, also in bold type. Figure captions should be centred below the figures as shown in Fig. 1.The figures should be 78 mm – 117 (3-4 ½ inches) wide and not higher than 198 mm (7 ¾ inches). Color figures will appear in color in the eBook, but will usually be printed in black and white.

**Equations**

Equations should be numbered consecutively with equation numbers in parentheses on the right-hand edge of the text as shown in Eq. (1).

 (1)

 The equation should be one line of space above and one line of space below before the text continues. In Word, use the Math function of Word 2007 or 2010, Math type or Microsoft Editor to create your equations and make sure super- and subscripts are distinguishable. Within equations, number, punctuation, parentheses, common function names, units or mathematical signs are set upright. The variables are set in italics and vectors are set in bold. Digits are used for all numbers larger than ten. Commas are used to separate thousands and decimal point to separate decimals.

**BIBLIOGRAPHY**

Cite references in the text with author name/s and year of publication in parentheses.For one or two authors, the references should be cited as Egan (2008), (Egan, 2008), William and Lewis (2011) or (William & Lewis, 2011). For three or more authors, include only the surname of the first author followed by et al. and year of publication, e.g. Cheng et al. (2012) or (Cheng et al., 2012). For two or more papers published in the same year by the same author(s), it can be written as Cheng et al. (2012a,b). If two or more authors are cited at the same point in the text, then they are included in the same in-text citation, separated by a semicolon, e.g. (Egan, 2008; William & Lewis, 2011).

Please ensure that every reference cited in the text is also present in the reference list (and vice versa). The references should be in alphabetical order. See examples in the list of references below.

**CONCLUSION**

Do not submit a reworked version of a paper you have submitted or published elsewhere. All submissions are peer-reviewed by at least two reviewers.

**REFERENCES**

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